

# ANGELA ARAKKAL

Thane, India 400606

**Contact Details:** +91 9821518091 **Email:** arakkalangela1@gmail.com

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## PROFESSIONAL SUMMARY

- Motivated and tech-savvy Electronics & Computer Engineering student currently in the 2nd year at Father Agnel Polytechnic Location Vashi near Mumbai.
  - Passionate about technology, IT support, and digital solutions, with a strong foundation in computer hardware, networking, and troubleshooting.
  - Skilled in using Microsoft Office, basic programming, and online collaboration tools. A quick learner with excellent problem-solving abilities, eager to gain hands-on experience in a remote work-from-home role.
  - Looking for opportunities to apply technical knowledge, assist in IT-related tasks, and develop skills in a professional environment
  - Possesses strong communication, interpersonal, problem-solving, and negotiation abilities, with a keen ability to adapt and learn quickly.
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## SKILLS

- Communication & Interpersonal Skills
  - Adaptability & Quick Learning
  - Time Management & Multitasking
  - Team Collaboration & Remote Work
  - Problem-Solving & Analytical Thinking
  - Customer Complaint Resolution
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## TECHNICAL SKILLS

- Basic Programming: C
- Microsoft Office: Word, Excel, PowerPoint
- Online Collaboration Tools: Google Workspace, Microsoft Teams, Zoom
- Typing Speed: 30 WPM
- MS-CIT Certified (Completed Maharashtra State Certificate in Information Technology )

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## INTERNSHIP EXPERIENCE

June 7, 2023 – July 21, 2023     **Intern – Web & Android Development**  
Developerongo Pvt Ltd – *Mumbai, India*

### Internship Experience:

- Learned the basic concepts of Web Development and Android Development
- Gained hands-on experience with frontend and backend technologies.
- Developed a strong foundation in coding, debugging, and application development.
- Enhanced problem-solving skills and the ability to work in a team-oriented environment

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## EDUCATION QUALIFICATION

*S.S.C – Passed from Mumbai Board in the year 2021 with 62.60%*

Diploma in Electronics & Computer Engineering – Currently pursuing a Diploma in Electronics & Computer Engineering at Father Angel Vashi, Mumbai. Successfully completed the second year; awaiting clearance of first-year Mathematics to progress to the third year.

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## LANGUAGES KNOWN

English, Hindi, Marathi & Malayalam.

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## COMPUTER SKILLS & TYPING SKILLS

- Knowledge of MS Office.
- MS-CIT Certified (Completed Maharashtra State Certificate in Information Technology )
- Currently enrolled in the Government Certificate in Computer Typing (GCC-TBC) course with a typing speed of 30 WPM

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## PERSONAL DETAILS

**Father Name:** Santhosh Jose                      **Date of Birth:** 10th December 2005  
**Religion:** Christian  
**Hobbies:** Travelling, Listening Music

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## ADDRESS

K Tarse Apt, Room No 302, 3rd Floor, Yashodhan Nagar, Thane West 400606